Tejas Chitalikar

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Professional Summary

MBA Finance graduate with hands-on experience in financial data analysis, GST compliance, and accounts management. Currently working at CRISIL Ltd with strong expertise in financial statement analysis, data structuring, and reconciliation. Detail-oriented and capable of managing multiple deadlines efficiently.

Work Experience

- CRISIL Ltd | Analyst

April 2025 – Present

• Extract financial data from annual reports including Balance Sheets and Profit & Loss statements.
• Structure and input financial data into Finthesys system.
• Ensure accurate classification through review of notes to accounts.
• Handle multiple company reports and meet strict deadlines.

- KPPM & Associates | Accounts Assistant

July 2023 – January 2025

• Prepared and filed GST returns (GSTR-1, 3B, 9, 9C) for clients up to ₹30 crore turnover.
• Managed GST registrations, amendments, and cancellations.
• Drafted responses to GST notices and handled tax queries.
• Reconciled GSTR-2A/2B with purchase registers.
• Communicated with clients to resolve financial queries.

- Gallagher Services Center LLP | Process Associate

Feb 2023 – July 2023

• Audited invoices as per client specifications using Excel.
• Managed contract costing and quotations in C&Q software.
• Maintained accounts receivable tracker and cash reports.
• Followed up on outstanding invoices.

- Kalyani Technoforge Ltd | Finance Intern

Oct 2021 – Dec 2021

• Analyzed financial statements and company reports.
• Calculated key financial ratios.
• Conducted revenue and profit trend analysis.

Education

MBA Finance – Suryadatta Institute of Business Management and Technology (2022) – 82.74%

B.Com – Symbiosis College of Arts and Commerce (2019) – 55%

Skills

• Tally Prime
• MS Excel
• Financial Modelling
• GST Compliance
• Financial Analysis

Certifications

Financial Modelling and Valuation – Mentor Me Careers